



# SOLEDAD HIGH SCHOOL

“Home of the Aztecs”



## Looking Ahead

### Tues. Oct. 28th

- Volleyball @ King City
- Parenting & Adolescence workshops

### Wed. Oct. 29th

- Staff mtg.
- Gear Up Parent Workshops

### Thurs. Oct. 30th

- Volleyball vs. Pacific Grove
- Cross Country @ Pacific Grove
- Fall Chorus Concert

### Sat. Nov 1st

- Football @ Carmel

### Sun. Nov 2nd

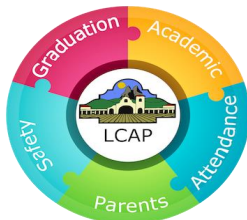
- Daylight Savings Time Ends

### Tues. Nov 4th

- Volleyball @ Anzar
- Election Day
- 11<sup>th</sup>, 12<sup>th</sup> Grade CAHSEE ELA Testing

### Wed. Nov 5th

- Staff Mtg.
- 11<sup>th</sup>, 12<sup>th</sup> Grade CAHSEE MATH Testing



There are two very important at Soledad High School that rely heavily on community and staff input. These two committees are the School Site Council (SSC) and the English Learner Advisory Committee (ELAC) .

Each group has a different purpose.  
The English Learner Advisory Committee

## Responsibilities

1. The ELAC shall be responsible for advising the principal and staff on programs and services for English learners and the School Site Council on the development of the Single Plan for Student Achievement (SPSA).
2. The ELAC shall assist the school in the development of:
  - a. The school's needs assessment.
  - b. The school's annual language census.
  - c. Ways to make parents aware of the importance of regular school attendance.

## Composition Requirements

Requirements for ELAC elections include:

1. Parents of English learners comprise at least the same percentage of the ELAC membership as English learners constitute of the school's total student population. For example, if 25 percent of the students in a school are English learners, then parents/guardians of English learners must comprise 25 percent of the ELAC membership.
2. Other members of the ELAC can be parents/guardians, school staff, and /or community members as long as the minimum percentage requirement for EL parents is maintained.

## Elections

1. Parents or guardians of English learners must have an opportunity to elect the parent members to serve on the ELAC or subcommittee.
2. Each ELAC shall have the opportunity to elect at least one member to the District English Learner Advisory Committee (DELAC).
3. Districts with 31 or more ELACs may use a system of proportional or regional representation.

## Training

The district shall provide for all ELAC members:

1. Appropriate training and materials to assist each member carry out his or her legally required advisory responsibilities.
2. Training planned in full consultation with ELAC members.
3. Economic Impact Aid-Limited English Proficient and/or district funds may be used to cover costs of training and attendance of ELAC members. This may include costs for child care, translation services, meals, transportation, training cost, and other reasonable expenses.

## Legal References

- California *Education Code*, sections 35147 (c), 52176 (b), and (c), 62002.5, and 64001 (a)
- California *Code of Regulations*, Title 5, Section 11308 (b), (c), and (d)

## The School Site Council

### *What is School Site Council? What are the Goals/Requirements?*

The California *EC* requires the School Site Council (SSC) to develop a Single Plan for Student Achievement (SPSA) for ConApp programs operated at the school or in which the school participates. The SSC must approve the plan, recommend it to the local governing board for approval, monitor implementation of the SPSA, and evaluate the results.

At least annually, the SSC must revise the SPSA, including proposed expenditures of funds allocated to the school through the ConApp, and recommend it to the local governing board for approval. Also, the SSC annually considers whether or not the school will participate in the School-Based Coordinated Program (SBCP) and indicates its decision in the SPSA.

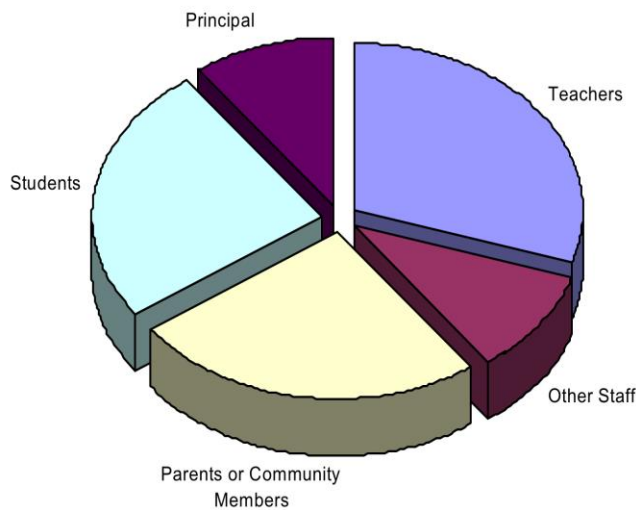
### *What is the make-up of SSC?*

The SSC shall be composed of the principal and representatives of: teachers selected by teachers at the school; other school personnel selected by other school personnel at the school; parents of students attending the school selected by such parents; and in secondary schools, students selected by students attending the school.

For example, counselors, psychologists, social workers, nurses, instructional aides, library personnel, and clerks employed at the school

At the secondary level, the SSC shall be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel, and (b) equal numbers of parents or other community members selected by parents, and students.

### **Composition of a Secondary SSC**



The means of selecting SSC members is not specified in law, except that members must be chosen by peers. No additional membership qualifications may be required. Beyond the composition requirements stated above, no seat on the SSC may be reserved for any group or individual. Membership in most school site councils is determined by ballot, but could be decided in an open meeting by voice vote.

Obtain recommendations for, and review of, the proposed SPSA from all school advisory committees

- Develop and approve the SPSA and related expenditures in accordance with all state and federal laws and regulations
- Recommend the SPSA and expenditures to the governing board for approval
- Provide ongoing review of the implementation of the SPSA with the principal, teachers, and other school staff members
- Make modifications to the SPSA whenever the need arises

- In order to conduct business effectively, the SSC needs to include officers with stated responsibilities and authority, including:
- **A chairperson** to organize, convene, and lead meetings of the SSC
- **A vice chairperson** to serve in the absence of the chairperson
- **A secretary** to record actions taken at SSC meetings and keep SSC records
- **A parliamentarian** to resolve questions of procedure, often with the help of *Robert's Rules of Order* or similar guide
- Other officers as necessary to perform stated duties in support of the work of the SCC
- **The school principal shall be an ex officio member of the SSC**
- What does that mean? By virtue of position the school principal is a member of the School Site Council and has the same privileges of other council members.
- May act as an advisor and is a voting, participating member.

**Please join one of these important committees.  
The dates for the remainder of the year are:**

**SSC Dates 2014-2015**

- October 7, 2014 6:30
- November 11, 2014 6:00
- December 9, 2014 6:00
- January 20, 2015 6:00
- February 10, 2015 6:00
- March 10, 2015 6:00
- April 28, 2015 6:00
- May 12, 2015 6:00
- June 9, 2015 6:00

**ELAC Dates 2014-2015**

- October 28, 2014 6:30 pm
- December 16, 2014 6:30 pm
- January 27, 2015 6:30 pm
- March 24, 2015 6:30 pm
- May 26, 2015 6:30 pm

**Please note: Additional ELAC meetings may be set as determined by the ELAC committee**

**WE will work together to implement the district and school LCAP, Common Core State Standards, and Small School Academies**

